

Minutes for the Ordinary Meeting of Malew Parish Commissioners

Wednesday 4 October 2017

Meeting Commenced: 8.30am

Present: Mrs B Brereton, Mr B Pilling, Mrs J Knighton, Mr A Finch

Apologies: Mrs M Mansfield

In Attendance: Mr B Powell – Clerk

Minutes to be approved and signed as a true record

Minutes of the Ordinary Meeting 6 September 2017 were signed as a true record upon the proposal of Mrs Knighton seconded Mr Pilling

Letter of Resignation:

Mr Finch announced to the Board that he was resigning from the Board due to other commitments preventing him being able to devote the time that the role of Commissioner warrants. *The Chairman accepted the resignation and thanked Mr Finch on behalf of the Board for the work he had carried out whilst a Commissioner.*

Mr Finch left the meeting.

The Board, on the proposal of the Chairman, agreed that the Clerk be Returning Officer for the subsequent by election.

Planning Applications:

| | | |
|----------------------------|--|--------------------|
| 17/00941/B | Myrtle Cottage, Main Road Installation of replacement front & rear door & replacement rear windows to dwelling <i>No objection, unanimous decision.</i> | Mr & Mrs N Bullock |
| 17/00960/B | Land adjacent to the Quadrant Phildraw Road Erection of a detached dwelling <i>No objection, unanimous decision.</i> | Mr G Blackburn |
| 17/00983/B | 7 Abbots Drive Alterations to dwelling including installation of sliding/folding door and three roof lights <i>No objection, unanimous decision.</i> | Mrs N Downe |

| | | |
|----------------------------|---|--------------------------------------|
| 17/00997/B | Silverdale Lodge Alterations to dwelling, including replacement windows & doors, installation of self-coloured render system, creation of balcony & erection balustrading to terrace & balcony areas (amendments to PA 15/01228/B) <i>No objection, unanimous decision.</i> | Heimdal Ltd. |
| 17/01016/B | Cronk Coar Ballamodha Erection of a porch <i>No objection, unanimous decision.</i> | Mr A Henderson |
| 17/01024/B | Field 434773 Grenaby Road Erection of 3 mobile field shelters for livestock use (sheep) and occasional use as weather shelter in respect of leisure/tourist/recreation activity (day shooting). <i>No objection, unanimous decision.</i> | Miss J Crookall/Grenaby Estates Ltd. |

Christmas

- Grotto *Thursday 14 December 2017*
- Concert *The Board decided not to hold a concert this year.*
- Trees *The Board agreed to have trees at the Office, St Marks Green and by the Community Cabin.*

Feigh Keign

- Drainage *The Clerk advised that he had meet with a contractor and is waiting for a quote.*

Castletown Golf Links Hotel

- Planning/Dilapidation *The Clerk advised that he had received an update from the owner and also he was pursuing the investigation into dilapidation action.*

War Memorial

- War Memorial Preservation Committee *The Board met with members of the Committee on 21 September and it was noted that the Authority does take responsibility/ownership of the memorial and will look for ways to make improvements for access, safety etc.*

Infrastructure

- **Five Year Public Transport Service Review** – letter dated 08 September 2017 from Ian Bates, head of Operations. *The Board acknowledged that Ballasalla & Ronaldsway were well served by public transport but would like to see other areas in the Parish such as St Marks be considered for future service.*
- **Housing Reserves** – letter dated 11 September 2017 from Shiona McAllister, Housing Business Analyst. *Noted*

- **Rent Increase 2018/19** – letter dated 15 September 2017 from Deborah Reeve, Director Public Estates and Housing Division. *The Board agreed that the level of rent increase be in line with the recent 2.3% public sector pay increase.*
- **Positional update Means Testing** – letter dated 16 September 2017 from Hon RK Harmer MHK. *Noted*

5 Railway Terrace

- Letter dated 27 September 2017 from Marshall Cryer in respect of remedial works. *The Board unanimously agreed to carry out the proposed works as specified. The tenants will be strongly reminded of the responsibilities in respect of maintenance.*

Waste/Southern Amenity Site

- Southern Recycling Centre – Annual Report 2016-2017. *Noted. Mr Pilling gave the Board an update on matters relating to the Site Board.*
- Local Authority Bring Bank Site Lease – Waste Management. *The Board unanimously agreed to sign the lease. However, the Clerk to liaise with the Dept. in order to get to get a service level agreement in place.*

Accounts

- y/e March 2017. *The Board agreed for the audited accounts to be signed.*

Invoices and payments to be approved by the Board

- *Proposed by Mrs. Knighton seconded by Mr Pilling. Unanimous decision.*

Diary dates

- **Wednesday 01 November – 08.30 a.m. Ordinary Meeting.**

INVOICE LIST - 04 October 2017

| PAYEE | REF/INVOICE | DETAILS | NET | VAT | GROSS | |
|--------------------------------|----------------|---|-----------------|----------------|-----------------|------------|
| SCASB | Inv.105597 | Quarterly payment Oct-Dec 2017 | 18407.03 | 0.00 | 18407.03 | 06/10/2017 |
| Department of Infrastructure | Inv.342180 | Tipping charge - August 2017 | 12202.86 | 2440.57 | 14643.43 | " |
| Department of Infrastructure | Inv.342208 | Diesel fuel supplied - August 2017 | 1319.75 | 263.95 | 1583.70 | " |
| Southern Swimming Pool | | Local Authority contribution year ending 31.03.2018 | 9062.73 | 0.00 | 9062.73 | " |
| Manxutilities | Inv.U1044396 | Public Lighting Tariff - June-Sept 2017 | 3083.06 | 616.61 | 3699.67 | 29/09/2017 |
| Manxutilities | Inv.SP14398820 | Public Lighting Maintenance - July, August, September 2017 | 2109.40 | 421.88 | 2531.28 | 06/10/2017 |
| Kennaugh & Skinner Ltd. | Inv.092/2017 | Repair of vehicle impact damage - War Memorial | 2650.00 | 530.00 | 3180.00 | " |
| Grant Thornton | Inv.13849 | Review of financial statements - year ended 31.03.2017 | 2450.00 | 490.00 | 2940.00 | " |
| Lite | Inv.910706 | Christmas Lights | 1281.82 | 256.36 | 1538.18 | " |
| IOM Government | | Vehicle Licence: MMN-752-D | 1327.00 | 0.00 | 1327.00 | 05/04/1923 |
| Wades | Inv.055355 | MMN752D: carry out annual B service, prep for MOT | 2315.18 | 463.06 | 2778.24 | 06/10/2017 |
| Wades | Inv.055379 | MMN752D: repair work | 452.25 | 90.45 | 542.70 | " |
| Wades | Inv.055376 | MMN752D: repair work | 40.00 | 8.00 | 48.00 | " |
| Wades | Inv.055142 | HMN549M: carry out service & parts | 514.11 | 102.83 | 616.94 | " |
| Wades | Inv.055251 | HMN793G: carry out P service & parts | 214.67 | 42.94 | 257.61 | " |
| Wades | Inv.055145 | LMN655R: carry out service & parts | 192.03 | 38.41 | 230.44 | " |
| Ellan Vannin Fuels | Inv.1126354 | Heating oil supplied for Commissioners' Office | 412.59 | 20.63 | 433.22 | DD |
| Jones Services | Inv.2218 | Hire sweeper Sept 17 | 513.02 | 102.60 | 615.62 | 06/10/2017 |
| Signed Sealed & Delivered Ltd. | Inv.0312 | Personalised envelopes | 480.00 | 96.00 | 576.00 | " |
| R Sutcliffe - Driver Training | Inv.2170930-3 | Driving tuition - Karl Drinkwater | 330.00 | 0.00 | 330.00 | " |
| SCS Ltd. | Inv.112590 | 1 Railway Terrace - Drain works carried out | 3460.56 | 692.11 | 4152.67 | " |
| SCS Ltd. | Inv.112765 | 5 Railway Terrace - cooker isolator faulty switch | 115.47 | 23.09 | 138.56 | " |
| SCS Ltd. | Inv.112898 | 4 Railway Terrace - plumbing work carried out | 75.31 | 15.06 | 90.37 | " |
| SCS Ltd. | Inv.112617 | 2 Railway Terrace - plumbing work carried out | 37.50 | 7.50 | 45.00 | " |
| SCS Ltd. | Inv.112336 | Village Hall & Commissioners' Office - quarterly emergency te | 338.00 | 67.60 | 405.60 | " |
| SCS Ltd. | Inv.112704 | Village Hall & Commissioners' Office - 6 month emergency te | 101.40 | 20.28 | 121.68 | " |
| Go Marketing Ltd. | Inv.111067 | Goods supplied | 104.66 | 20.94 | 125.60 | " |
| Chris Littler Webdesign | Inv.MP16 | Work carried out on website | 60.00 | 0.00 | 60.00 | " |
| Rick Buckley | Inv.260917 | Window cleaning service 26/9/17 | 75.00 | 0.00 | 75.00 | " |
| B&Q | Inv.0823000664 | Goods supplied | 57.65 | 11.55 | 69.20 | " |
| B&Q | Inv.0823540073 | Plants supplied | 57.65 | 11.55 | 69.20 | " |
| Argon | Inv.505866 | Copy count Sept 2017 | 38.72 | 7.74 | 46.46 | " |
| Argon | Inv.601315 | Volume of protected data Sept 2017 | 17.77 | 3.55 | 21.32 | " |
| Viking | Inv. 552766 | Stationery supplied | 32.71 | 6.54 | 39.25 | " |
| | | TOTALS | 63929.90 | 6871.80 | 70801.70 | |
| B. Powell | | Mileage claim July-Sept 2017 | 110.50 | | 110.50 | " |
| Mrs B Brereton | | Attendance allowance July-Sept 2017 | 180.00 | | 180.00 | " |
| R Pilling | | Attendance allowance July-Sept 2017 | 310.00 | | 310.00 | 06/04/1923 |
| Mrs M Mansfield | | Attendance allowance July-Sept 2017 | 190.00 | | 190.00 | 06/10/2017 |
| Total payroll costs | | Sept 17 | | | 23003.42 | |
| | | | | | | |